

**All Parish Councillors are duly summoned to attend  
the Meeting of Houghton Parish Council to be held  
on Tuesday 4<sup>th</sup> March 2025 at 19.00  
Venue: Houghton Village Hall**

**AGENDA**

- 1. Chairman's Welcome and Public Participation**
- 2. Apologies for Absence**
- 3. Declarations of Interest**  
To declare an interest in any items of business on this agenda.
- 4. To agree the accuracy of the minutes of the meetings held on:**
  - a) 28<sup>th</sup> January 2025 – Full Council Meeting.
  - b) 25<sup>th</sup> February 2025 – Extraordinary Council Meeting.
- 5. Borough and County Councillor Reports**  
To receive Borough and County Cllr reports.
- 6. Planning**  
To propose a response to be submitted to TVBC in relation to planning applications:
  - a) 25/00427/TREES - G1 - 4 x Lime - Remove second stem (as per marked sketch plan), crown reduction by 2m and crown lift of 6m. T2 - Lime - Crown lift 8m, removing the first 3 branches back to source, and small eastern stem. T3 - Lime - Crown lift 6m, crown reduce top canopy back to pre-existing cuts (2m growth), reduce remaining crown by 1.5m – 11 Houghton Farm Close, Houghton.
  - b) Any other planning applications recently received.
- 7. Finance**
  - a) To propose acceptance of the financial statements for the period 1<sup>st</sup> January to 28<sup>th</sup> February 2025.
  - b) To review and approve annual honorariums for CCTV camera hosts.
  - c) To approve the Schedule of Payments.
- 8. Updates and review**
  - a) To receive an update on the Play Area Refurbishment Project
  - b) To receive an update on Flooding/HCC.
  - c) To receive an update on Pan Parish Forum.
- 9. Next Meeting**  
Annual Council Meeting – May 2025 (Date to TBC) at 19.00 at Houghton Village Hall.