

**All Parish Councillors are duly summoned to attend
the Meeting of Houghton Parish Council to be held
on Tuesday 9th September 2025 at 19.00
Venue: Houghton Village Hall**

AGENDA

- 1. Chairman's Welcome and Public Participation**
- 2. Apologies for Absence**
- 3. Declarations of Interest**
To declare an interest in any items of business on this agenda.
- 4. To agree the accuracy of the minutes of the meetings held on:**
 - a) 1st July 2025 – Full Council Meeting
 - b) 31st July 2025 – Extraordinary Meeting
 - c) 18th August 2025 – Extraordinary Meeting
- 5. Borough and County Councillor Reports**
To receive Borough and County Cllr reports.
- 6. Planning**
To propose a response to be submitted to TVBC in relation to planning applications:
 - a) 25/01948/TREES - T1 - Walnut - Lift crown by up to 2m – The Manor House, Church Lane, Houghton.
 - b) 25/01980/TREES – (T1) Ash – Fell – 19 Houghton Corner, Horsebridge Road, Houghton.
 - c) Any other planning applications recently received.
- 7. Pan Parish Planning Group**
 - a) To receive an update on the Pan Parish Planning Group.
 - b) To consider a funding application from the Pan Parish Planning group - £1500.00
- 8. Updates**
 - a) To receive an update on Flooding/HCC
 - b) To receive an update on the Play Area refurbishment.
- 9. Finance**
 - a) To propose acceptance of the financial statements for the period 1st July to 31st August 2025.
 - b) To consider a grant application for the Village Hall - £660.00
 - c) To approve Clerk training – Digital & Data Compliance - £53.50
 - d) To approve the Schedule of Payments.
- 10. Parking/Verge near Sheepbridge**
To discuss issues around parking/verge near Sheepbridge.
- 11. Next Meeting**
Full Council Meeting – Tuesday 4th November 2025 at 19.00