

Houghton Parish Council Risk Assessment for moving of Speed Indicator Device

Adopted March 2021

ACTIVITY	HAZARDS	TO WHOM	RISK LEVEL	CONTROLS
Loading and transit	manual handling	volunteers	H	Use safe lifting techniques
	shift of load	equipment	H	SID to be travelled flat and securely placed to avoid movement
Set up working area	personal injury	volunteers	H	ensure appropriate footwear
	inclement weather	volunteers	M	ensure appropriate clothing
	traffic awareness	volunteers	H	ensure hi viz tabards are worn
Access and egress	traffic conflict	volunteers & public	H	locations to be accessed from off-road parking where possible
	vehicle impact	volunteers & public	H	traffic warning signs and cones to be placed appropriately
				all volunteers to wear hi viz tabards
				vehicles parked on highway to display hazard warning lights
Working on highway	slips, trips and falls	volunteers	H	assess ground conditions before placing signage and equipment
				extra care to be taken on sloping ground
				beware of trip hazards such as debris, litter or vegetation on site
Installation	working at height	volunteers	H	ensure step ladder securely placed
				one volunteer to stabilise step ladder
	manual handling	volunteers	H	use safe lifting techniques
				ensure appropriate tools are available for fixings
				gloves to be used for added grip
	faulty mountings	volunteers & equipment	H	ensure pole is stable
				check fixings are in good order (not loose, rusted or missing)

Reviewed and adopted - 16th May 2023, Minute Item 10a

20th May 2025, Minute Item 17a